

# Assistant Coach National Teams



## Assistant Coach - National Teams

The Canadian Tenpin Federation National Assistant Coaches provide coaching to Team Canada athletes and assist in attaining CTF's High Performance Goals.

Assistant Coaches help the Head Coach to manage their assigned team and its athletes, as well as foster team interdependence among the Head Coach, other Assistants and the Associate Coaches.

### + Essential Job Functions

- Coordinate with the Head Coach to maintain regular communication with assigned Team, Athletes and Associate Coaches.
- Provide ongoing coaching within the competition year and at events in conjunction with the Yearly Training Plan. (i.e. competition debriefs, monthly check-ins, etc.)
- Attend Team Meetings facilitated by the Head Coach, and assist in their organization and/or delivery.
- Assist in the achievement of athlete and team goals within the High Performance Committee's policies and Sport Canada guidelines.
- Complete required training and certifications as required by Sport Canada and CTF.

### + Education and Experience

- NCCP Competition Development in Training status is required. Trained status within the NCCP is preferred.
  - Coaches are expected to achieve trained status within the two-year term, following the development plan outlined by the Head Coach and High Performance Committee.
- At least five (5) years experience working with High Performance athletes within your province, both adult and youth.
- Team Canada experience as an athlete is preferred but not required.
- Must be proficient with office software and applications such as Zoom, Word, etc.
- Pro Shop Experience is preferred.
- Experience coaching other sports is a plus.
- Proficiency in French is a plus.

### + Compensation and Benefits

- This is a volunteer position.
- If asked to travel with the teams for an event or training camp:
  - CTF will cover the costs of travel and accommodations
  - A Per Diem will be provided if the budget allows
- Coaches are provided with a uniform (shirts and jacket).

## + Working Conditions

Working Conditions	Details
Number of Hours	Up to ten (10) hours per month and up to 14 days of travel per year for an event or training camp.
Scheduling	<p>Athlete meetings are via Zoom and scheduled at the convenience of the coach and athlete. In-person training is not required, but recommended for Athletes in your area.</p> <p>Team meetings are typically on Sunday nights. These are recorded and can be reviewed later in the event of an absence.</p>
Work environment	With the exception of travelling for events or occasional in-person coaching, this job is entirely remote.
Travel requirements	You may be asked to attend an event with travel days going up to approximately 14 days per year at maximum, with a priority placed on Zone level events.

## + Policies and Agreements

- Coaches will be required to sign their coaching contract which further outlines the details of the position.
- Sport Canada requires all National Team coaches to complete training (e-learning) in accordance with their policies and government regulations. The High Performance Committee will keep coaches up to date of their requirements and deadlines.
- Coaches will also be required to sign CTF's Social Media Policy which outlines the standards for online behavior.

## + Evaluation and Review

- Coaches will be evaluated by athletes following events that they attend. That feedback will later be provided by the Head Coach.
- The Head Coach and High Performance Committee will conduct an annual review and provide feedback.